



National Media Defence Centre – Concept Note

Please return the completed form by email: grants@mediadefence.org or emmanuel.vargas@mediadefence.org

Organisation Information
Organisation Name:
Street Address:
City:
Postal Code:
Country:
Email Address:
Telephone:
Website:
Organisation Focus:
Which Country/Countries do you operate in?
Legal status of the organisation:
Year in which the organisation was established:
Key Contact Information
Prefix:
First Name:
Last Name:
Title/Position:
Street Address:
City:
Postal Code:
Country:
Telephone:
Skype ID:
Email Address:
How did you hear about Media Defence?

Concept note

Title of Proposed Project:

Expected Start Date:

Expected End Date:

Total Project Budget (please state in GBP):

Total Amount Requested from Media Defence (please state in GBP):

Organisation's total budget for current fiscal year (please state in GBP):

What types of cases do you expect to undertake? (select all that apply)

- Access to information
- Administrative measures/sanctions
- Arbitrary Detention
- Civil defamation/libel
- Closure of media outlet
- Constitutional Challenge
- Contempt of Court
- Counter-terrorism
- Criminal defamation/libel
- Electronic Crimes
- Endangering National Security
- False News
- Judicial Review
- Media Regulation
- Other Civil
- Other Criminal
- Physical Reporting Restrictions
- Protection of sources
- Religious-based Legislation
- Sedition
- Threats and Harassment
- Torture
- Violence and bodily harm
- Web-blocking/internet shutdowns

If 'Other' please specify:

Do you plan to use in-house or outsourced legal expertise? Choose an item.

Which of the following Media Defence's objectives will this project aim to meet? (select all that apply)

- Advance standards for protection of journalists
- Decreased use of criminal and undue civil sanctions
- Media & Journalists successfully defended

How many cases do you expect to undertake as part of this project?
Please give a summary of the proposed activities:
Please give a summary of the expected outputs:
List other organisations/partners involved in the project (if applicable):

About your organisation
Please outline your organisation's mission, aims and objectives:
Please provide a list of your organisation's board members and their designations (i.e. chair, deputy chair, treasurer):
Briefly describe the board's role and responsibilities:
Please provide brief biographical information (full CVs not required) about staff members who will be involved in the implementation of this project and specify (1) what their role is in the project and (2) the percentage of their time that will be spent on the project:
Please describe your organisation's experience and past results relating to projects like the one you are applying for:
If you have not previously carried out this type of work, please describe your abilities to carry out the project:

As well as providing financial grants, MEDIA DEFENCE can support its partners to develop their legal capacity, monitoring and evaluation systems, project management and financial systems. Please indicate what other support you may require from MEDIA DEFENCE or be interested in receiving:

(select all that apply)

- Financial Processes and Systems
- Legal mentoring, advice or guidance
- Monitoring and Evaluation Planning and Systems
- Other (specify below)
- Partnership Opportunities
- Fundraising Support
- Project Management

If 'Other' please specify:

Financial Information

Organisation's total budget for the current fiscal year (please state in GBP):

Total income for previous fiscal year (state in GBP):

Total Expenditure for previous fiscal year (state in GBP):

Net Assets from previous fiscal year (state in GBP):

Year-end cash balance (state in GBP):

Does your organisation have a bank account in its own name?

If no, what is the reason your organisation does not have a bank account in its own name?

Project Information

Why is the project needed in your country? Detail the main challenges to online freedom of expression/media freedom or digital rights issues in your country, and which ones this project is addressing and why.

How many cases do you expect to undertake as part of this project?

Do you plan to use in-house or outsourced legal expertise? Choose an item.

If you selected outsourced legal expertise, please provide details:

Will your project be implemented together with or require resources from another person, group or organisation (not including any outsourced lawyers describe above? Choose an item.
If 'Yes' please provide the details of who you intend to work with and your current working agreement with them and what their role is in the project:
Monitoring & Sustainability Information
How will you monitor and evaluate the project's delivery and results?
What key performance indicators will you use to monitor the progress of the project?
How will you measure the longer term impact of the project?
Do you plan to commission an external evaluation of the project?
How will you sustain this project after MEDIA DEFENCE funding has ended?
Attachments
In addition to a completed application, MEDIA DEFENCE will require the following documentation from your organisation:
<ul style="list-style-type: none"> • Proof of Registration • Organisational Chart / Organogram • Organisational Budget for current fiscal year and for the year in which the project will be implemented • Audited Financial Statements from two most recent years

- **CV for any finance staff responsible for this project and any project staff fully funded by MEDIA DEFENCE**
- **Project Budget (please use MEDIA DEFENCE's template and complete all applicable yellow highlighted sections on the 'Budget Summary' and 'Budget Details' tabs)**

Please note that as part of the MEDIA DEFENCE's assessment of the applicant's suitability for a grant, MEDIA DEFENCE will run a due diligence assessment that might include (but is not limited to) checks on the organisation, Trustees, staff and other related parties – these checks are performed as part of MEDIA DEFENCE's legal obligations to assess its partners